



STP Bed Hold Request Form

Long Term Care (LTC) facilities funded by San Diego County can request a bed hold when a client is admitted to a hospital for acute care (either for a psychiatric or physical health reason) or AWOLs from the LTC facility. Please note that a Bed Hold should only be requested if the facility anticipates accepting client back within 7 days. If it appears that a longer bed hold is needed, please request an extension directly from the County COR and Optum Medical Director.

Please fax completed form to Optum at (888) 687-2515. Thank you.

Date	Click or tap here to enter text.
Name of Facility Requesting Bed Hold	Click or tap here to enter text.
Contact Name at Facility	Click or tap here to enter text.
Contact Phone Number	Click or tap here to enter text.
Contact Fax Number	Click or tap here to enter text.
Date Bed Hold to Begin	Click or tap here to enter text.
Client Name	Click or tap here to enter text.
Client's Date of Birth	Click or tap here to enter text.
Reason for Bed Hold	☐ Admission to Acute Care Hospital Describe circumstances of hospital admit and give name of hospital Click or tap here to enter text. ☐ AWOL Describe circumstances surrounding AWOL Click or tap here to enter text.
Will Accept Client Back	☐ Yes ☐ No - If no, submit a discharge form